ENJOY PARKLET!
Remember to keep it clean, water the plants, and renew permit yearly.

Parklet-O-Matic
A step-by-step process of implementing a parklet in San Francisco

Start here

1. PREPARING A PARKLET PROPOSAL
   - The City → Parklet Sponsor
   - Perform Public Outreach
   - Submit Parklet Proposal

2. DESIGN, DEVELOPMENT & PERMITTING
   - 6 months maximum
   - Post Public Notice On Site
   - Pay Initial Intake Fee to SFPLN
   - PROPOSAL REVIEW, SELECTION AND NOTICING
     - 5 weeks minimum
   - Work with Sponsor on Design Proposal
   - Review Final Design for Approval
   - Submit Final Application Package to SFPW
   - Issues Parklet Permit
   - Pay Final Permit Fees to SFPW
   - SOMEONE APPEALS PERMIT
   - PRETTY REVOKED

3. FABRICATION & INSTALLATION
   - 3 months maximum
   - Install Parklet On-Site
     - Not to exceed 30 days
   - Notify 10 Days Before Installation
   - Notify 3 Weeks Before Installation
   - Post-Construction Site Inspection by SFPW
   - Pre-Installation Site Inspection by SFPW
   - Issues Parklet Permit
   - Post Public Notice On Site
   - SFPLN
   - SFMTA
   - SFPW
   - SFPW
   - SFPW
   - SFPW
   - SFPW

SIGNIFICANT VIOLATIONS OR OBJECTIONS?

*Note: Proposal review timeframes are estimates and may vary depending on volume of proposals and parklets in design review.

CITY AGENCIES
- San Francisco Planning Department
- San Francisco Municipal Transportation Agency
- San Francisco Public Works

*Refer to the Process Overview section for more information on each step.